

STETCHWORTH PARISH COUNCIL
c/o The Ellesmere Centre, Ley Road, Stetchworth, CB8 9TS
Clerk: Mrs. Marilyn Strand Tel: 07725 831858
Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Tuesday 17th October 2023 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

MJ Strand

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
12th October 2023

53/23/24 Apologies for Absence (Local Government Act. 1972 s.85 (1))

- (a) To receive and approve apologies for absence.
- (b) To consider and approve leave of absence for Cllr Alastair France to the end of December 2023.

54/23/24 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

55/23/24 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

56/23/24 To Approve the Minutes of the Meeting held on 19th September 2023

57/23/24 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
 - Streetlight for Church Lane.
 - Additional grass cutting on recreation ground to facilitate football matches.
 - Local Highways Initiative expression of interest for 2024-25.

58/23/24 The Ellesmere Centre

- (a) Ellesmere Centre Report.
- (b) Proposal to apply to the ECDC Pride of Place grant funding re: frontage of Ellesmere Centre – Cllrs Bell and Saunders.

59/23/24 District & County Councillors' Reports

60/23/24 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Staff costs – Oct 23	BACs	£365.82	
(2)	Clerk's expenses Oct 23	BACs	£50.62	
(3)	Opus Energy (street lighting)	BACs	tbc	
(4)	The Ellesmere Centre – room hire (Sep)	DD	£30.00	
(5)	RH Landscapes – grass cutting Sep 23	BACs	£288.00	£240.00
(6)	TBM – Microsoft 365 licences (monthly)	BACs	£12.72	£10.60
(7)	123 Reg – Archives domain (2 yrs)	BACs	£28.78	
(8)	Churchyard grass cutting	BACs	£300.00	
	Total payments for the month:		£tbc	

- (b) To note monies received:
 - ECDC precept (2nd instalment) - £9,435.00.
- (c) To consider and approve Q1 & Q2 accounts and bank reconciliations.
- (d) To consider Direct Debit for payment of Microsoft licences.

61/23/24 Planning

(a) To receive planning application decisions and tree works: -

- 23/00876/TPO 16 High Street – T1 Ash – reduce lateral branches on southern (road facing) side only by 3-4 meters to suitable pruning points. The property owner would like to reduce excessive shading inside the garden whilst not pruning the remainder of the tree unnecessarily; T2 Ash – reduce lower branches on southern side of crown by 2-3 metres to suitable pruning points to reduce excessive shading over garden. **Approved.**

(b) To consider planning applications received:

- 23/00650/FUL Newmarket Equine Hospital, Cambridge Road – extension to accommodate CT scanner.
- 23/00898/FUL 57 Strollers Way – first floor side extension and associated works. **AMENDMENT for information only:** amended plans showing changes to the quantity of render and cladding and an amended block plan now including vehicle parking.
- 23/00898/FUL 57 Strollers Way – first floor side extension and associated works. **AMENDMENT re:** removal of Dormer windows.

62/23/24 Community Matters/General Maintenance

- (a) To consider request from St Peter's Church re: funding of public toilet, £38.40, production of the newsletter, £402.26 and additional gravel for churchyard, £55-£75.
- (b) EDCD Polling District Review – to consider comments for submission.
- (c) To consider and agree type and location of Moveable Vehicle Activated Sign – Cllr Sharp.
- (d) Handyman – update.
- (e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

63/23/24 Correspondence for Information

- (a) Lucy Frazer re: Dept. for Media, Culture and Sport, Youth Support Services.

64/23/24 Date of Next Meeting & Matters for Future Consideration

65/23/24 MOTION TO EXCLUDE

- (a) To resolve under the Public Bodies (Admissions to Meetings) Act 1960, that public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

66/23/24 Staffing matters

- (a) Appointment of Clerk & RFO – salary offer.